



Historic Town of Hyde Park Highway Department  
1146 Route 9G, Hyde Park NY 12538. (845) 229-9416 Fax  
(845) 229-7775

Howard Fisher III, Superintendent of Highways

November 17, 2023

Dear Vendor:

Bids for the 2024 Highway materials are now being advertised in the Poughkeepsie Journal. We invite you to participate. Enclosed you will find the Proposal and Bid form, Notice to Bidders, along with the "Instructions to Bidders" which has a Non-Collusion statement attached.

The bid opening will be December 5, 2023; 10 am, at the Town Hall, 4383 Albany Post Rd, Hyde Park. All bids must be received by the Town Clerk and stamped in prior to 10:00 am. Please see "Notice to Bidders".

**Mail or put your sealed bid into the drop box at:**

Town of Hyde Park Town Clerk's Office  
4383 Albany Post Road  
Hyde Park NY 12538

**Please remember to mark the type of bid on the outside of the envelope. (Example "crushed stone", "concrete structures" etc.)**

Thank you.



Howard Fisher III

Superintendent of Highways

Attachments – Notice to Bidders  
Instructions to Bidders  
Proposal & Bid Form  
Non-Collusion Statement

## NOTICE TO BIDDERS

The Town Board of the Town of Hyde Park requests sealed bids for the following items for the Town's Highway Department:

CRUSHED STONE  
SCREENED BANK RUN GRAVEL / BROWN ITEM #4  
CONCRETE STRUCTURES  
BITUMINOUS MIX (hot & cold)

All bids must be on Highway Bid Forms, which will be available at the Highway Garage, Route 9-G, Hyde Park, New York, 12538, on or after November 17, 2023, during normal operating hours 7:00 AM to 2:30 PM, Monday through Friday. Sealed bids shall be presented at the Office of the Town Clerk no later than 10:00 AM on Tuesday, December 5, 2023 at which time said sealed bids shall be publicly opened and read aloud.

The Town reserves the right to reject any and all bids.

DATED: NOVEMBER 13, 2023  
Hyde Park, New York  
Donna McGrogan  
Town Clerk

# INSTRUCTIONS TO BIDDERS

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Read all documents contained in the bid proposal and bid form for specifications.

Bidders are responsible for submitting their bids to the appropriate location prior to the time indicated in the specifications. **NO BIDS WILL BE ACCEPTED AFTER THE DESIGNATED TIME OR DATE INDICATED ON THE COVER LETTER.**

Bidders are responsible for reporting, in writing, any errors in the bid specifications to the Town Highway Superintendent, 1146 Route 9G, Hyde Park NY 12538.

Questions or clarifications to the technical specifications must be made, in writing, to the Town Highway Superintendent prior to the bid opening. Such questions must be in the possession of the Town Highway Superintendent 72 hours prior to the bid opening. Verbal questions will not be entertained.

Bidders shall indicate, on the outside of their sealed bid, the following information:

**Title of the Bid**

**Date and Time of Bid Opening**

Failure to do so may result in rejection of the bid, as being irresponsible.

The only forms necessary to be submitted as a bid are the following:

**Collusion Affidavit signed and dated**

**Proposal & Bid Form, filled out**

All Bids must be filled out in ink or be typewritten. Bids submitted in pencil will be rejected, as irresponsible. Bids which have been corrected by white out or crossed out, and have not been initialed and/or dated will be rejected, as being irresponsible.

## CERTIFICATION OF NON-COLLUSION BY BIDDER

No bid will be considered unless this Certification remains attached to and is submitted with the Bid.

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By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of his knowledge and belief:

- (1) The prices in this bid have been arrived at independently, without collusion, consultation, communication, or agreement for the purpose of restricting competition as to any matter relating to such prices, with any other bidder or with any competitor.
- (2) Unless otherwise required by law the prices which have been quoted in this bid have not knowingly been disclosed by the bidder and will not knowingly be disclosed by the bidder, directly or indirectly, to any other bidder or to any competitor, before the time of the bid opening.
- (3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

A bid shall not be considered for award nor shall any award be made where (1) (2) and (3) above have not been complied with; provided however, that if in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefore. Where (1) (2) and (3) above have not been complied with, the bid shall not be considered for award nor shall any award be made unless the head of the purchasing unit of the State, public department or agency to which the bid is made, or his designee, determines that such disclosure was not made for the purpose of restricting competition.

- (4) The fact that a bidder (a) has published price lists, rates, or tariffs, covering items being procured, (b) has informed prospective customers of proposed or pending publication of new or revised price lists for such items, or (c) has sold the same items to other customers at the same prices being bid, does not constitute, without more, a disclosure within the meaning of subparagraph (1).
- (5) Any bid hereafter made to any public authority or to any official of any public authority created by the State or any political subdivision, by a corporate bidder for work of services performed or to be performed or goods sold or to be sold where competitive bidding is required by statute, rule, regulation, or local law, and where such bid contains the certification referred to in the lead paragraph of this section, shall be deemed to have been authorized by the board of directors of the bidder and such authorization shall be deemed to include the signing and

submission of the bid and the inclusion therein of the certificate as to non-collusion as the act and deed of the corporation

I affirm these statements under penalty of perjury.

BIDDER'S SIGNATURE \_\_\_\_\_

BIDDER'S PRINTED NAME: \_\_\_\_\_

DATE: \_\_\_\_\_



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*"Working with you for a better Hyde Park"*

## PROPOSAL & BID FORM – Concrete Structures

The Bidder hereby offers to furnish Concrete Structures, specifications are as follows:

Concrete Minimum Strength 4,000 psi at 28 days  
Reinforcement - #4 Rebar, grade 40  
Air Entrainment – 5%

Distance to the Plant, Length of haul, quality and availability of product will be considered in awarding the bid. The town reserves its right to reject any or all bids.

A non-collusion form must be attached to each bid.

**CONCRETE CATCH BASIN 30"x48"x3' Deep Basin (unit price) \$ \_\_\_\_\_**

**FRAME & GRATE 30'x 48" (unit price) \$ \_\_\_\_\_**

**Delivery Charge, if not included \$ \_\_\_\_\_**

Bidder Name (Print) \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Date \_\_\_\_\_