



Hyde Park Recreation

Application for Use of Community Facilities

Today's Date: \_\_\_\_\_

Date(s) Requested: \_\_\_\_\_

Facility Requested: \_\_\_\_\_

Time requested: \_\_\_\_\_ to \_\_\_\_\_

Group Information

Name of Organization or Individual: \_\_\_\_\_

Your Supervisor in charge: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Event Information

Purpose of Use: \_\_\_\_\_

Expected Participants:

Adults: \_\_\_\_\_ Children: \_\_\_\_\_ | Residents: \_\_\_\_\_ Non-Residents: \_\_\_\_\_ | Total: \_\_\_\_\_

Is material or equipment required from municipality? If yes, describe.

Will an admission fee be charged? If yes, what will the proceeds will be used for?

Agreement

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. The undersigned agrees to be responsible to the municipality for the use and care of the facilities. The signee, on behalf of \_\_\_\_\_ does hereby covenant and agree to defend, indemnify, and hold harmless the Town of Hyde Park from and against any and all liability, loss, damage, claims or actions (including cost of attorneys fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Town of Hyde Park's property, facilities, and/or services by \_\_\_\_\_.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Address  
Telephone

Read attached requirements and mail application to:

4383 Albany Post Road  
Hyde Park, NY 12538  
P: (845) 229 8086 | F: (845) 229-6851

## 2021 FACILITY USE FEE SCHEDULE TOWN OF HYDE PARK

Pkg.#	Park Description	HP Rec Member	HP Resident	HP Non Profit*	Non Resident	Security Deposit
1 Pin	Skate Park, Pavilion, 2 Tables, & Restrooms**	\$120.00	\$160.00	\$120.00	\$210.00	\$210.00
2 Riv	Pavilion, 10 Tables, Handicap Access. Port-O-John	\$160.00	\$210.00	\$160.00	\$275.00	\$210.00
3 HPP	Pavilion, 15 Tables, Restroom**, Grill	\$160.00	\$210.00	\$160.00	\$275.00	\$210.00
4 HPP	Pavilion, 15 Tables, Restrooms**, Grill, Sports Field	\$200.00	\$275.00	\$200.00	\$345.00	\$210.00
5 HPP	Pavilion, 15 Tables, Restrooms**, Grill, 10 Pool Passes, Sports Field	\$275.00	\$370.00	\$275.00	\$465.00	\$210.00
6 HPP	Pavilion, 15 Tables, Restrooms**, Grill, 10 Pool Passes, Sports Field, Private Use of Pool 6 pm-Dusk***	\$400.00	\$530.00	\$400.00	\$735.00	\$210.00
7 HPP	Organized Group Camping, Showers and Restrooms**	N/A	N/A	\$105+\$2 /camper	\$210+\$2 /camper	\$210.00
8 HPP	Updated Program Building****&***** Includes 5 (6ft) Tables, Chairs, & Kitchen	\$300.00	\$375.00	\$300.00	\$445.00	\$500.00
9 HPP	<b>Use of Pool (Licensed Outside Day Camp Group Only) Per Hour</b>	<b>N/A</b>	<b>\$155.00</b>	<b>\$130.00</b>	<b>\$200.00</b>	<b>\$210.00</b>
10 HPP	Outdoor Performance Stage***** Includes Restroom Use Only	\$200.00	\$275.00	\$200.00	\$345.00	\$210.00
10 Dins	Gazebo, 2 Tables	\$ 80.00	\$105.00	\$80.00	\$185.00	\$105.00
11 Dins	Gazebo, 2 Tables, Sports Field	\$120.00	\$160.00	\$120.00	\$275.00	\$105.00
12 Dins	Sports Field Per Day	\$100.00	\$125.00	\$100.00	\$125.00	\$105.00
13 Dins	Basketball Court Per Day	\$100.00	\$125.00	\$100.00	\$150.00	\$105.00
14 Grnfld	Pavilion, 2 Tables, Sports Field, Parking Area	\$120.00	\$160.00	\$120.00	\$210.00	\$105.00

**KEY:**

**PIN** Pinewoods Park  
**HHP** Hackett Hill Park  
**GRNFLD** Greenfield Park

**RIV** Riverfront Park  
**DINS** Dinsmore Park

**\*\*NOTE\*\* ALL FACILITY RENTALS REQUIRE INSURANCE. FOR MORE DETAILED INSURANCE INFORMATION PLEASE CONTACT THE RECREATION OFFICE AT 229-8086.**

\* Tax Exempt/Non-Profit Group w/ 50% or More Membership from Hyde Park

\*\* Restrooms and Showers Available April 15 - October 15 Only

\*\*\* 10 Transferable Day Pool Passes  
 (Additional passes may be available for purchase at the discretion of the pool supervisor)

\*\*\*\* A credit card will be required for the Program Building Security Deposit

\*\*\*\*\* There will be a 20% discount on rental for multiple, consecutive days (starting with Day 2)

**CONTINUED ON NEXT PAGE**

## (CONT'D. 2021 Facility Use Fees)

## Town of Hyde Park

### NOTES:

The Hackett Hill Pool, Hackett Hill Disc. Golf Course, Pinewoods Skate Park, Dinsmore Basketball Court and other park facilities are open to the public. You are **NOT** renting the park & facility exclusively, only the pavilion.

The fee for facility use and the security deposit are both required with this application to reserve the facility. These **MUST BE** separate checks.

Security deposits will be returned if the facility is left in clean and good order. Trash **MUST** be taken to the dumpster at the Hackett Hill Park Parking Lot Area in order to get your security deposit returned.

### **\*Use of Athletic Fields, Pool, Basketball Courts, Skate Park, Horseshoe Pits\***

Insurance is required for any business & non-profit reserving athletic fields, etc. Must be submitted 4 weeks prior to date of reservation.

Alcohol is strictly prohibited, beer/wine permit request must be submitted 4 weeks prior to date of reservation.

Completed & correct insurance due to Recreation Office 4 weeks in advance of date to receive permit.

**For insurance information contact Recreation Office at 845-229-8086**



## Facility Use Requirements and Notes

**The use of all Recreational and Park Facilities shall be subject to the approval and rules of the Recreation Commission, administered by the Recreation Director.**

1. Organizations or Individuals wishing to use municipal facilities shall first apply and be approved by the Recreation Director or their designee.
2. In the event of inclement weather, the Director has the final authority on whether the facilities are usable.
3. No drugs/alcohol are permitted at municipal facilities at any time except with permit.
  - a. Beer and wine permit requests must be submitted 4 weeks prior to the date of reservation.
4. All posted rules must be adhered to.
5. Profanity, objectionable language, disorderly acts, or illegal activities of any kind are absolutely prohibited, and those found in violation of this will be ejected from the premises.
6. Any damage to the municipal facilities shall be promptly repaired at the user's expense. **No exceptions.** If maintenance personnel are not available, make sure all doors are locked and lights are turned out when leaving.
7. Groups using the facilities must clean up and remove all trash afterwards. **Bagged garbage must be carried out or put in the dumpster at Hackett Hill Park in order to have the security deposit returned to you.**
8. Any organizations with youth under 18 years old require the presence of adequate adult supervision at all times.
9. The emergency telephone for the police and fire department is 911. The appropriate authority must be contacted in the event of an emergency.
10. All fees for facility use must be paid and insurance requirements met prior to permit approval. Completed and correct insurance is due to recreation office 4 weeks in advance of the date to receive permit.
11. The fee for facility use and the security deposit are both required with the application to reserve the facility. These must be separate checks. Security deposits will be returned if the facility is left clean and in good order
12. Permits may be revoked at any time.

### Notes

1. The Hackett Hill Pool, Hackett Hill Disc Golf Course, Pinewoods Skate Park, Dinsmore Basketball Court and other facilities are open to the public. You are not renting the park and facility exclusively, only the pavilion and other areas included in your package.

### Insurance

Insurance is required for any business or non-profit reserving the athletic fields, pool, basketball courts, etc. Insurance must be submitted 4 weeks prior to the date of reservation.

### **Commercial Users:**

- A. The user hereby agrees to effectuate the naming of the municipality as an unrestricted additional insured on the user's policy.
- B. The policy naming the municipality as an additional insured shall:



## Hyde Park Recreation

- Be an insured policy from A.M. Best Rated “secured” New York State licensed insurer
  - Contain a 30 day notice of cancellation
  - State that the organization’s coverage shall be primary coverage for the municipality, its board, employees and volunteers, and;
  - Additional insured status shall be provided with ISO endorsement CG 2026 or its equivalent.
- C. The user agrees to indemnify the municipality for any applicable deductibles.
- D. Enclose a copy of the endorsement providing additional insured status.
- E. Required Insurance:
- Commercial General Liability Insurance.
  - \$1,000,000 per occurrence/ \$2,000,000 aggregate.
- F. The user acknowledges that failure to obtain such insurance on behalf of the municipality constitutes a material breach of contract and subjects the user to liability for damages, indemnification and all other legal remedies available to the municipality. The user is to provide the municipality with a certificate of insurance, evidencing the above requirements have been met. The failure of the municipality to object to the contents of the certificate or the absence of it shall not be deemed a waiver of any and all rights held by the municipality.

### **Individuals**

- A. Required Insurance
- Homeowners insurance
  - Section Two Liability
  - \$100,000 limit of liability
  - Policy shall not exclude the off-premises activities of the insured.

### **Town Code Excerpts**

The following are edited summaries for your convenience only. Please see the Town Code for the official wording of these laws.

1. No person shall possess, carry, consume or transport any alcoholic beverages in any open container in a town owned or operated park or recreation area without a permit issued by the Town Clerk (Chapter 35)
2. No person shall operate, play or permit the operation or playing of any radio, television, phonograph, musical instruments, sound amplifier or similar device which produces, reproduces, or amplifies sound so as to produce unreasonable or unnecessary noise at any time, except for activities open to the public for the public benefit and for which permission has been granted by the town of Hyde Park (Section 75-4-G-1). Said sound shall be considered unreasonable and unnecessary if produced in such a manner than can be heard 50 feet from the device, when operated, by a person on public or private property (Section 75-4-G-2b).
3. All town owned and/or operated parks and recreation areas shall be closed to the general public daily from the hours of 9:30 PM to 6:00 AM (Section 82-1).
4. All town owned and/or operated parks and recreation areas shall be closed to all vehicles not properly licensed for travel on the highways, except for self-propelled vehicles, and those vehicles so properly licensed and self-propelled shall use only the ingress and egress roads and parking areas (Section 82-2).