

MINUTES OF THE SPECIAL MEETING OF THE HYDE PARK TOWN BOARD,  
HELD AT TOWN HALL, 4383 ALBANY POST ROAD, HYDE PARK, NEW YORK,  
12538, ON FRIDAY, AUGUST 25th, 2023 AT 9:30 AM.

PRESENT:

COUNCILWOMAN LYNN RUGGIERO  
COUNCILMAN JOHN LOMBARDI  
SUPERVISOR ALFRED TORREGGIANI  
SECOND DEPUTY TOWN CLERK SARAH HOHMANN

ABSENT: COUNCILWOMAN NICOLE NOAKES  
COUNCILMAN DONALD PRUSAKOWSKI  
ATTORNEY TO THE TOWN KYLE BARNETT  
TOWN CLERK DONNA McGROGAN

Supervisor Torreggiani called the meeting to order with the Pledge of Allegiance to the flag.

**RESOLUTION 8:25 – 1 OF 2023**

**RESOLUTION AUTHORIZING THE TOWN OF HYDE PARK TOWN BOARD TO  
CREATE THE POSITION OF TEMPORARY SENIOR ACCOUNT CLERK FOR  
THE TOWN OF HYDE PARK HIGHWAY DEPARTMENT AND APPOINT  
BRENDA LANE TO SAID POSITION**

**WHEREAS**, current Senior Account Clerk Dawn Brennan had submitted a letter of retirement dated August 3, 2023, to be effective Friday, September 29, 2023; and

**WHEREAS**, after canvassing the list for the position of Senior Account Clerk, Personnel in conjunction with the Highway Superintendent interviewed potential candidates to fill the vacancy to be left by the retirement of current Senior Account Clerk, Dawn Brennan; and

**WHEREAS**, Brenda Lane was reachable on said list and after being interviewed it was determined by both Personnel and the Highway Superintendent that Brenda would be a suitable replacement for current Senior Account Clerk Dawn Brennan when she retires; and

**WHEREAS**, both Personnel and the Highway Superintendent would like to offer said position on a temporary basis to Brenda Lane so that she may train with current Senior Account Clerk Dawn Brennan before she retires; and

**WHEREAS**, upon Ms. Brennan's retirement, Ms. Lane would then be appointed as the new permanent Senior Account Clerk for the Town of Hyde Park Highway Department.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town of Hyde Park Town Board does hereby create the position of temporary Senior Account Clerk for the Town of Hyde Park Highway Department; and

**BE IT FURTHER RESOLVED**, that the Town Board does also hereby appoint Ms. Lane to said appointment with a start date to be effective Monday, August 28<sup>th</sup>, 2023, at an hourly rate of \$27.67 per hour; and

**BE IT FURTHER RESOLVED**, that this position will only be active until such time when Ms. Lane can be appointed to said position on a permanent basis.

MOTION: Councilwoman Ruggiero  
SECOND: Councilman Lombardi

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Noakes                      Absent

|                        |        |         |
|------------------------|--------|---------|
| Councilwoman Ruggiero  | Aye    |         |
| Councilman Lombardi    | Aye    |         |
| Councilman Prusakowski | Absent |         |
| Supervisor Torreggiani | Aye    | CARRIED |

MOTION: Councilwoman Ruggiero  
SECOND: Councilman Lombardi

To adjourn meeting

VOICE VOTE:

|               |   |         |
|---------------|---|---------|
| ALL IN FAVOR: | 3 |         |
| ALL OPPOSED:  | 0 | CARRIED |

Meeting Adjourned at 9:35am

Respectfully submitted,

Sarah Hohmann  
Second Deputy Town Clerk