

AGENDA

HYDE PARK TOWN BOARD REGULAR MEETING & PUBLIC HEARING MONDAY, NOVEMBER 13, 2023, AT 6:00 P.M.

NOTE: All Town Board Meetings are broadcast live on cable Channel 22 and archived on the Town's YouTube Page

<https://www.YouTube.com/channel/UCcb5NmRUM9SwOAL0vwcayrQ>

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ACCEPT MINUTES OF OCTOBER 30TH & NOVEMBER 7TH, 2023

PUBLIC COMMENT ON RESOLUTIONS ONLY

NOTE: "TIME LIMIT OF 3 MINUTES"

****** TOWN SUPERVISOR ASKS THE TOWN BOARD MEMBERS IF THERE ARE ANY CONFLICT OF INTEREST REGARDING THE ITEMS LISTED ON TONIGHT'S MEETING AGENDA**

PUBLIC HEARING:

1. PUBLIC HEARING ON THE PROPOSED BENEFIT ASSESSMENT ROLLS THAT THE TOWN ASSESSOR OF THE TOWN OF HYDE PARK, DUTCHESS COUNTY, NEW YORK, HAS FILED FOR THE FISCAL YEAR 2023 FOR THE PROPERTIES WITHIN THE SPECIAL IMPROVEMENT DISTRICTS IN THE TOWN OF HYDE PARK PURSUANT TO TOWN LAW §239

RESOLUTIONS:

1. AUTHORIZE TOWN OF HYDE PARK TOWN BOARD TO ACCEPT AND ADOPT THE BENEFIT ASSESSMENT ROLLS FOR 2023 FOR THE SPECIAL IMPROVEMENT DISTRICTS WITHIN THE TOWN OF HYDE PARK
2. AUTHORIZE TOWN OF HYDE PARK TOWN BOARD TO APPROVE THE REVISIONS TO THE 2024 PRELIMINARY BUDGET AND ADOPT THE FINAL BUDGET FOR FISCAL YEAR 2024 FOR THE TOWN OF HYDE PARK

3. AUTHORIZE TOWN OF HYDE PARK TOWN CLERK AND TOWN ENGINEER TO SOLICIT BIDS FROM SITE CONTRACTORS FOR THE TOWN OF HYDE PARK RECREATION'S BECK PARK IMPROVEMENT PROJECT
4. AUTHORIZE TOWN OF HYDE PARK TOWN CLERK TO SOLICIT BIDS FOR 2024 HIGHWAY MATERIALS FOR THE TOWN OF HYDE PARK HIGHWAY DEPARTMENT
5. AUTHORIZE TOWN OF HYDE PARK TOWN CLERK TO SOLICIT BIDS FOR 2024 CONTRACTUAL SERVICES FOR THE TOWN OF HYDE PARK HIGHWAY DEPARTMENT
6. AUTHORIZE TOWN OF HYDE PARK TOWN BOARD TO APPROVE THE LEASE OF A VEHICLE FOR THE TOWN OF HYDE PARK POLICE DEPARTMENT FLEET
7. AUTHORIZE TOWN OF HYDE PARK TOWN BOARD TO APPOINT MEGHAN CARDINAL AS A PERMANENT FULL TIME PAYROLL CLERK FOR THE TOWN OF HYDE PARK PERSONNEL DEPARTMENT

NEW AND OLD BUSINESS

ADJOURN

***A MOTION MAY BE MADE TO ENTER EXECUTIVE SESSION**

***AGENDA SUBJECT TO CHANGE**

RESOLUTION 11:13 – 1 OF 2023

RESOLUTION AUTHORIZING THE TOWN OF HYDE PARK TOWN BOARD TO ACCEPT AND ADOPT THE BENEFIT ASSESSMENT ROLLS FOR 2023 FOR THE SPECIAL IMPROVEMENT DISTRICTS WITHIN THE TOWN OF HYDE PARK

WHEREAS, a Public Hearing on the 2023 Benefit Assessment Rolls for Special Improvement Districts within the Town was duly noticed and held on November 13, 2023, at 6:05 p.m. and all parties in attendance were permitted an opportunity to speak on behalf of, or in opposition to, the proposed Benefit Assessment Rolls for the Special Improvement Districts within the Town of Hyde Park; and

WHEREAS, said Public Hearing was closed on November 13, 2023, and the Town Board has taken into consideration the comments made by the public at the Public Hearing for said Special Improvement Districts.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Hyde Park Town Board does hereby accept and adopt the 2023 Benefit Assessment Rolls for the Special Improvement Districts within the Town of Hyde Park as prepared by the Town Assessor Cheryl Kaszluga. A copy of which is on file in the Town Clerk’s Office.

MOTION:

SECOND:

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Noakes	_____
Councilwoman Ruggiero	_____
Councilman Lombardi	_____
Councilman Prusakowski	_____
Supervisor Torreggiani	_____

RESOLUTION 11:13 – 2 OF 2023

RESOLUTION AUTHORIZING THE TOWN OF HYDE PARK TOWN BOARD TO APPROVE THE REVISIONS TO THE 2024 PRELIMINARY BUDGET AND ADOPT THE FINAL BUDGET FOR FISCAL YEAR 2024 FOR THE TOWN OF HYDE PARK

WHEREAS, a Public Hearing on the Preliminary Budget was held on October 30, 2023, at 6:00 p.m. and all parties in attendance were permitted an opportunity to speak on behalf of, or in opposition to, the proposed Annual Town of Hyde Park Budget for Fiscal Year 2024; and

WHEREAS, said Public Hearing was closed on October 30, 2023, and the Town Board had taken into consideration the comments made by the public at the Public Hearing; and

WHEREAS, the Town Comptroller has recommended certain changes to the Preliminary Budget for the 2024 Adopted Budget; and

WHEREAS, the Town Board has reviewed the changes to the Preliminary Budget detailed on the attached schedule; and hereto made a part thereof.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Hyde Park Town Board does hereby adopt the annexed detailed statement of expenditures and revenues as the Annual Budget of the Town of Hyde Park, including the Special Districts within the Town, for the Fiscal Year commencing January 1, 2024, pursuant to, and in accordance with, the provisions of Section 109 of New York State Town Law and other applicable provisions of law; and

BE IT FURTHER RESOLVED, that the Town Clerk is hereby directed to file the Annual Budget for Fiscal Year 2024 adopted hereby in the minutes of the Town Board and prepare and certify duplicate copies of said annual budget hereby adopted, as required by law, and deliver such copies to the Supervisor of the Town; and

BE IT FURTHER RESOLVED, that the Supervisor is directed to present the certified copies of the Adopted Budget for Fiscal Year 2024 to the County of Real Property Tax as required by law.

MOTION:

SECOND:

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Noakes	_____
Councilwoman Ruggiero	_____
Councilman Lombardi	_____
Councilman Prusakowski	_____
Supervisor Torreggiani	_____

RESOLUTION 11:13 – 3 OF 2023

RESOLUTION AUTHORIZING THE TOWN OF HYDE PARK TOWN CLERK AND TOWN ENGINEER TO SOLICIT BIDS FROM SITE CONTRACTORS FOR THE TOWN OF HYDE PARK RECREATION’S BECK PARK IMPROVEMENT PROJECT

WHEREAS, it was determined that improvements would be beneficial for the Town of Hyde Park Recreation’s Beck Park by implementing improvements to the basketball court and the parking lot, relocating the playground, and installing new soccer goals; and

WHEREAS, the Town had applied for the Dutchess County Community Development Block Grant Program to seek funding for said project; and

WHEREAS, Dutchess County awarded the Town grant funding in the amount of \$100,000.00 to use towards the Beck Park Improvement Project; and

WHEREAS, the basketball court and miscellaneous site work require the Town Clerk with the assistance of the Town Engineer and Town of Hyde Park Recreation Director to solicit bids from site contractors according to the Town’s Procurement Policy; and

NOW, THEREFORE, BE IT RESOLVED, that the Town of Hyde Park Town Board does hereby authorize the Town Clerk, with the assistance of the Town Engineer, and Town of Hyde Park Recreation Director, to solicit bids for the basketball court and miscellaneous site work, and utilize the service of Bidnet; and

BE IT FURTHER RESOLVED, that the Town Clerk shall comply with the requirements of §103 of the General Municipal Law and/or the Town’s procurement policies to the extent they apply to this bid work.

MOTION:

SECOND:

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Noakes	_____
Councilwoman Ruggiero	_____
Councilman Lombardi	_____
Councilman Prusakowski	_____
Supervisor Torreggiani	_____

RESOLUTION 11:13 – 4 OF 2023

RESOLUTION AUTHORIZING THE TOWN OF HYDE PARK TOWN CLERK TO SOLICIT BIDS FOR 2024 HIGHWAY MATERIALS FOR THE TOWN OF HYDE PARK HIGHWAY DEPARTMENT

WHEREAS, the Town of Hyde Park Highway Superintendent, Howard Fisher has requested that the Town Board authorize Town Clerk, Donna McGrogan, to go out to bid for the following 2024 Highway Materials:

1. Crushed Stone
2. Screened Bank Run Gravel/Brown Item #4
3. Concrete Structures
4. Bituminous Mix (hot and cold)

NOW, THEREFORE, BE IT RESOLVED, that the Town of Hyde Park Town Board does hereby authorize Town Clerk, Donna McGrogan with the assistance of Highway Superintendent, Howard Fisher to solicit bids for the 2024 Highway Materials as set forth in the letter received from the Town Highway Superintendent dated November 1, 2023, and which is on file in the Town Clerk’s Office.

MOTION:

SECOND:

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Noakes	_____
Councilwoman Ruggiero	_____
Councilman Lombardi	_____
Councilman Prusakowski	_____
Supervisor Torreggiani	_____

RESOLUTION 11:13 – 5 OF 2023

RESOLUTION AUTHORIZING THE TOWN OF HYDE PARK TOWN CLERK TO SOLICIT BIDS FOR 2024 CONTRACTUAL SERVICES FOR THE TOWN OF HYDE PARK HIGHWAY DEPARTMENT

WHEREAS, the Town of Hyde Park Highway Superintendent, Howard Fisher has requested that the Town Board authorize Town Clerk, Donna McGrogan, to go out to bid for the following 2024 Highway Contractual Services:

1. Tree Service (Prevailing Wage)
2. Basin & Pipe Cleaning (Prevailing Wage)

NOW, THEREFORE, BE IT RESOLVED, that the Town of Hyde Park Town Board does hereby authorize Town Clerk, Donna McGrogan with the assistance of Highway Superintendent, Howard Fisher to solicit bids for the 2024 Highway Contractual Services as set forth in the letter received from the Town Highway Superintendent dated November 1, 2023, and which is on file in the Town Clerk’s Office.

MOTION:

SECOND:

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Noakes	_____
Councilwoman Ruggiero	_____
Councilman Lombardi	_____
Councilman Prusakowski	_____
Supervisor Torreggiani	_____

RESOLUTION 11:13 – 6 OF 2023

RESOLUTION AUTHORIZING THE TOWN OF HYDE PARK TOWN BOARD TO APPROVE THE LEASE OF A VEHICLE FOR THE TOWN OF HYDE PARK POLICE DEPARTMENT FLEET

WHEREAS, the Hyde Park Police Department is in need of replacing one of the vehicles in their motor fleet that has exceeded its useful life (a 2018 Chevrolet Malibu VIN# 1G1ZD5STXJF105216);

WHEREAS, the Town Supervisor and the Town Comptroller reviewed this request with the Hyde Park Police Chief and recommend that this vehicle be replaced; and

WHEREAS, the Hyde Park Police Department, after due diligence to procure a suitable replacement vehicle, and at the direction of the Town of Hyde Park Police Chief, has solicited bids for the procurement of a 2023 Ford Police Interceptor according to the Town’s Procurement Policy; and

WHEREAS, the lowest qualified bidder was Nielsen Ford for a NYS bid price of \$53,600.25 for the leasing of a suitable vehicle through 911 Leasing at an interest rate 7.37%; and

WHEREAS, the purchase and equipping of this vehicle will and can be funded by the Police Department’s 2023-2025 budget;

NOW, THEREFORE, BE IT RESOLVED, that the Town of Hyde Park Town Board does hereby authorize the leasing and equipping of vehicle for the Town of Hyde Park Police Department fleet at a total cost not to exceed \$60,754.52.

MOTION:

SECOND:

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Noakes _____
Councilwoman Ruggiero _____
Councilman Lombardi _____
Councilman Prusakowski _____
Supervisor Torreggiani _____

RESOLUTION 11:13 – 7 OF 2023

RESOLUTION AUTHORIZING THE TOWN OF HYDE PARK TOWN BOARD TO APPOINT MEGHAN CARDINAL AS A PERMANENT FULL TIME PAYROLL CLERK FOR THE TOWN OF HYDE PARK PERSONNEL DEPARTMENT

WHEREAS, by Resolution 11:1 – 6 of 2022 Meghan Cardinal was appointed as a permanent full time Account Clerk; and

WHEREAS, the Town was notified that as of November 8, 2023, Meghan Cardinal had passed the Civil Service Examination for Payroll Clerk and is now eligible to be appointed as a permanent full time Payroll Clerk for the Town of Hyde Park Personnel Department.

NOW THEREFORE BE IT RESOLVED, that the Town of Hyde Park Town Board does hereby appoint Meghan Cardinal as a permanent full time Payroll Clerk for the Town of Hyde Park Personnel Department effective to November 8, 2023, at a salary of \$49,050.00; and

BE IT FURTHER RESOLVED, that her terms and conditions of employment shall be subject to the terms of the Town of Hyde Park Employee Handbook; and

BE IT FURTHER RESOLVED, that said appointment is subject to a probationary period as set forth in the Civil Service Law of the State of New York of not less than eight (8) and no more than twenty-six (26) weeks; and

BE IT FURTHER RESOLVED, that the Town Supervisor is authorized to execute any and all documents required by the Dutchess County Department of Human Resources to effectuate said appointment.

MOTION:

SECOND:

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Noakes _____
Councilwoman Ruggiero _____
Councilman Lombardi _____
Councilman Prusakowski _____
Supervisor Torreggiani _____