

**HYDE PARK TOWN BOARD
REGULAR MEETING & WORKSHOP
MONDAY, APRIL 4TH, 2022, AT 6:00 P.M.**

NOTE: All Town Board Meetings are broadcast live on cable Channel 22 and archived on the Town's YouTube Page

<https://www.YouTube.com/channel/UCcb5NmRUM9SwOAL0vwcayrQ>

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ACCEPT MINUTES OF MARCH 21ST, 2022

PUBLIC COMMENT ON RESOLUTIONS & TOWN BUSINESS ONLY

NOTE: "TIME LIMIT OF 3 MINUTES"

EXECUTIVE SESSION

RESOLUTIONS:

1. AUTHORIZE TOWN OF HYDE PARK TOWN BOARD TO AMEND THE CURRENT TOWN BOARD MEETING SCHEDULE FOR THE TOWN OF HYDE PARK
2. AUTHORIZE TOWN OF HYDE PARK TOWN SUPERVISOR TO EXECUTE AN AGREEMENT FOR GRANT CONSULTING SERVICES WITH MILLENNIUM STRATEGIES, LLC FOR ASSISTANCE IN RESEARCHING AND APPLYING FOR 2022 POTENTIAL GRANT FUNDING FOR THE TOWN OF HYDE PARK
3. AUTHORIZE TOWN OF HYDE PARK TOWN BOARD TO APPROVE TOWN OWNED SURPLUS VEHICLES AND SPEED TRAILER TO BE SOLD AT PUBLIC AUCTION VIA ABSOLUTE AUCTION
4. AUTHORIZE TOWN OF HYDE PARK TOWN BOARD TO CLOSE THE HYDE PARK TOWN COURT OFFICE ON MONDAY, MAY 16TH AND THE HYDE PARK TOWN HALL OFFICES ON TUESDAY, MAY 17TH FOR THE 2022 PUBLIC RECORDS INVENTORY
5. AUTHORIZE TOWN OF HYDE PARK TOWN CLERK DONNA

MCGROGAN TO ATTEND THE 2022 NEW YORK STATE TOWN CLERKS ASSOCIATION ANNUAL CONFERENCE APRIL 24TH – 27TH, ALBANY, NY

6. AUTHORIZE TOWN OF HYDE PARK TOWN SUPERVISOR TO EXECUTE THE SUPPLEMENTAL SCOPE OF SERVICES FOR CONSTRUCTION INSPECTION SERVICES FOR THE ROUTE 9 PEDESTRIAN IMPROVEMENT PROJECT - PARK PLAZA TO THE HYDE PARK FIREHOUSE
7. AUTHORIZE TOWN OF HYDE PARK TOWN BOARD TO APPOINT PAMELA J. LUCIA AS JUSTICE CLERK FOR THE TOWN OF HYDE PARK JUSTICE COURT
8. AUTHORIZE TOWN OF HYDE PARK TOWN BOARD TO ACKNOWLEDGE THE RESIGNATION OF PART TIME POLICE ASSISTANT REBECCA GREEN AND APPOINT HER AS A FULL TIME POLICE ASSISTANT FOR THE TOWN OF HYDE PARK POLICE DEPARTMENT
9. AUTHORIZE TOWN OF HYDE PARK TOWN BOARD TO APPOINT STEVEN LEUNG AND JONAH TOWNE AS PART TIME POLICE OFFICERS FOR THE TOWN OF HYDE PARK POLICE DEPARTMENT
10. AUTHORIZE TOWN OF HYDE PARK TOWN BOARD TO CREATE THE POSITION OF SENIOR CLERK FOR THE UNION CEMETERY OFFICE AND APPOINT SUZANNE TALBOT TO SAID POSITION
11. AUTHORIZE TOWN OF HYDE PARK TOWN BOARD TO APPROVE CAROLINE MILLER CONFIDENTIAL SECRETARY TO THE TOWN SUPERVISOR TO CARRY OVER ACCRUED VACATION TIME
12. AUTHORIZE TOWN OF HYDE PARK TOWN BOARD TO APPROVE THE APPLICATION SUBMISSION OF THE 2022 DUTCHESS COUNTY SHARED SERVICES MUNICIPAL INVESTMENT GRANT (MIG) FOR A K-9 UNIT FOR THE TOWN OF HYDE PARK POLICE DEPARTMENT

NEW AND OLD BUSINESS

ADJOURN

***A MOTION MAY BE MADE TO ENTER EXECUTIVE SESSION AGENDA SUBJECT TO CHANGE**

RESOLUTION 4:4 - 1 OF 2022

RESOLUTION AUTHORIZING THE TOWN OF HYDE PARK TOWN BOARD TO AMEND THE CURRENT 2022 TOWN BOARD MEETING SCHEDULE FOR THE TOWN OF HYDE PARK

WHEREAS, the Town of Hyde Park Town Board set their bi-annual Town Board Meeting Schedule by Resolution 1:3 – 1 of 2022; and

WHEREAS, due to scheduling conflicts, the Town Board has the need to amend this schedule.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Hyde Park Town Board does hereby amend the current Town Board Meeting Schedule as listed below; and

WAS

May 2nd
May 16th
June 6th

WILL BE

May 9th
May 23rd
June 13th

BE IT FURTHER RESOLVED, that the Town Board reserves the right to cancel any meeting in any month or schedule a special meeting of the Board and any such cancellation and such scheduling shall be advertised by posting the announcement on the front and rear door entrances of Town Hall, and on the Town Notice Board in the main meeting room of Town Hall, with posting to the Town’s official website and notification in the Town’s official newspaper.

MOTION:

SECOND:

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Noakes _____
Councilwoman Ruggiero _____
Councilman Lombardi _____
Councilman Prusakowski _____
Supervisor Torreggiani _____

RESOLUTION 4:4 – 2 OF 2022

RESOLUTION AUTHORIZING THE TOWN OF HYDE PARK TOWN SUPERVISOR TO EXECUTE AN AGREEMENT FOR GRANT CONSULTING SERVICES WITH MILLENNIUM STRATEGIES, LLC FOR ASSISTANCE IN RESEARCHING AND APPLYING FOR 2022 POTENTIAL GRANT FUNDING FOR THE TOWN OF HYDE PARK

WHEREAS, the Town of Hyde Park currently has several active Town projects as well as future projects they would like to be able to pursue by applying for potential grant funding; and

WHEREAS, Millennium Strategies, LLC has submitted a proposal to provide grant consulting services in the amount of \$3,000.00 per month for a period of 12 months to assist the Town of Hyde Park in researching and applying for potential 2022 grant funding; and

WHEREAS, if the Town no longer requires the services of Millennium Strategies, LLC, said agreement may be terminated by either party with or without cause upon a 30-day written notice via certified mail; and

WHEREAS, as per the Town’s Procurement Policy said services fall under the exception for professional services overriding the requirement for the Town to obtain two additional proposals; and

WHEREAS, the Town Supervisor and Town Comptroller find it in the best interests of the Town to accept the agreement from Millennium Strategies, LLC for grant consulting services to the Town.

NOW THEREFORE BE IT RESOLVED, that the Town of Hyde Park Town Board does hereby authorize the Town Supervisor to execute an agreement with Millennium Strategies, LLC for grant consulting services for a fee not to exceed \$3,000.00 per month for a period of twelve months; and

BE IT FURTHER RESOLVED, that in the event the Town is no longer in need of the grant writing services of Millennium Strategies, LLC said agreement may be terminated with or without cause upon a 30-day written notice via certified mail by the Town to Millennium Strategies, LLC.

MOTION:

SECOND:

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Noakes	_____
Councilwoman Ruggiero	_____
Councilman Lombardi	_____
Councilman Prusakowski	_____
Supervisor Torreggiani	_____

RESOLUTION 4:4 – 3 OF 2022

RESOLUTION AUTHORIZING THE TOWN OF HYDE PARK TOWN BOARD TO APPROVE TOWN OWNED SURPLUS VEHICLES AND SPEED TRAILER TO BE SOLD AT PUBLIC AUCTION VIA ABSOLUTE AUCTION

WHEREAS, the Town of Hyde Park is in possession of a 2005 four-door silver Jeep Liberty SUV, VIN #1J4GL48K15W638744, and a 2005 four-door silver Ford Taurus SE Sedan, VIN #1FAFP53U75A288964 as well as the Town of Hyde Park Police Department’s 2008 RU2 Fast 6000 Speed Trailer, all of which are no longer needed for Town & Police use and are either worn, obsolete, or non-functional; and

WHEREAS, the Town Comptroller and Police Chief are requesting approval from the Town Board to sell these vehicles and speed trailer by public auction via Absolute Auction.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Hyde Park Town Board does hereby determine that the above noted vehicles and speed trailer have no further use to the Town and are either surplus property, obsolete, or non-functional; and

BE IT FURTHER RESOLVED, that the Town of Hyde Park Town Board does hereby direct the Town Comptroller and Police Chief to auction said vehicles and speed trailer at a public auction held by Absolute Auctions; and

BE IT FURTHER RESOLVED, that said surplus items shall be sold in **AS IS CONDITION** without any warranty as to condition; and

BE IT FURTHER RESOLVED, that the proceeds from the sale of the vehicle shall be first used to pay any debt service that is outstanding for said vehicles and speed trailer, if any, and any balance that remains shall be paid back into the Town and Police Department’s budget fund.

MOTION:

SECOND:

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Noakes	_____
Councilwoman Ruggiero	_____
Councilman Lombardi	_____
Councilman Prusakowski	_____
Supervisor Torreggiani	_____

RESOLUTION 4:4 – 4 OF 2022

RESOLUTION AUTHORIZING THE TOWN OF HYDE PARK TOWN BOARD TO CLOSE THE HYDE PARK TOWN COURT OFFICE ON MONDAY, MAY 16TH AND THE HYDE PARK TOWN HALL OFFICES ON TUESDAY, MAY 17TH FOR THE 2022 PUBLIC RECORDS INVENTORY

WHEREAS, records are a basic tool of government administration that provide information for planning and decision making, form the foundation for government accountability, and are often subject to specific legal requirements; and

WHEREAS, records are essential for effective and efficient administration, but if poorly managed they can become a liability, hampering operations, draining resources, and management programs; and

WHEREAS, in order to get the most out of its records and limit the costs and risks that can come with poorly managed records, an important step is to create an effective records management program by conducting record inventory; and

WHEREAS, it is necessary to close certain offices to the public to properly conduct said records inventory.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Hyde Park Town Board does hereby direct the closing of the Hyde Park Town Court Office on Monday, May 16th and the Hyde Park Town Hall offices on Tuesday, May 17th, to allow for the Town to conduct their Public Records Inventory for 2022; and

BE IT FURTHER RESOLVED, that the Town of Hyde Park Police Department does not close but remains open for normal business hours.

MOTION:

SECOND:

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Noakes	_____
Councilwoman Ruggiero	_____
Councilman Lombardi	_____
Councilman Prusakowski	_____
Supervisor Torreggiani	_____

RESOLUTION 4:4 – 5 OF 2022

RESOLUTION AUTHORIZING THE TOWN OF HYDE PARK TOWN CLERK DONNA MCGROGAN TO ATTEND THE 2022 NEW YORK STATE TOWN CLERKS ASSOCIATION ANNUAL CONFERENCE APRIL 24th - 27th, 2022 IN ALBANY, NY

WHEREAS, Town of Hyde Park Town Clerk Donna McGrogan, would like to attend the 2022 New York State Town Clerks Association Annual Conference April 24th - 27th, 2022 in Albany, NY; and

WHEREAS, the Town Board deems it appropriate and beneficial for Town Clerk Donna McGrogan to attend this conference where training sessions and lectures will be provided to enhance the skills of the Town Clerks office in performing their duties for the Town of Hyde Park; and

WHEREAS, the registration fee and lodging package associated with this conference is \$842.00 and will be allocated from the Town Clerk’s 2022 Training Budget; and

WHEREAS, the Town Clerk has prepaid in advance the fees for registration and the lodging package.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Hyde Park Town Board does hereby authorize Town Clerk Donna McGrogan to attend the 2022 New York State Town Clerks Association Annual Conference April 24th – 27th; and

BE IT FURTHER RESOLVED, that the Town board does also hereby authorize Town Clerk Donna McGrogan to be reimbursed the \$842.00 already paid for the registration fee and lodging package; and

BE IF FURTHER RESOLVED, that the Town Board does also hereby authorize reimbursement for any necessary business expenditures deemed appropriate and reasonable.

MOTION:

SECOND:

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Noakes _____
Councilwoman Ruggiero _____
Councilman Lombardi _____
Councilman Prusakowski _____
Supervisor Torreggiani _____

RESOLUTION 4:4 – 6 OF 2022

RESOLUTION AUTHORIZING THE TOWN OF HYDE PARK TOWN SUPERVISOR TO EXECUTE THE SUPPLEMENTAL SCOPE OF SERVICES FOR CONSTRUCTION INSPECTION SERVICES FOR THE ROUTE 9 PEDESTRIAN IMPROVEMENT PROJECT - PARK PLAZA TO THE HYDE PARK FIREHOUSE

WHEREAS, a Supplemental Scope of Services for the Construction Inspection Services for the Route 9 Pedestrian Improvement Project has been prepared by Greenman-Pedersen, Inc, as consultants for the Town; and

WHEREAS, the said Supplemental Scope of Services has been reviewed by the Town’s Engineer, the Town Board and the Town Comptroller and has been found to be acceptable.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Hyde Park Town Supervisor is hereby authorized to approve and sign the Supplemental Scope of Services for Construction Inspection Services for the Route 9 Pedestrian Improvement Project – Park Plaza to the Hyde Park Firehouse.

MOTION:

SECOND:

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Noakes	_____
Councilwoman Ruggiero	_____
Councilman Lombardi	_____
Councilman Prusakowski	_____
Supervisor Torreggiani	_____

RESOLUTION 4:4 – 7 OF 2022

RESOLUTION AUTHORIZING THE TOWN OF HYDE PARK TOWN BOARD TO APPOINT PAMELA J. LUCIA AS JUSTICE CLERK FOR THE TOWN OF HYDE PARK JUSTICE COURT

WHEREAS, due to the resignation of Marissa Martino, there exists a vacancy for the position of full-time Justice Clerk for Town of Hyde Park Justice Joseph Petito; and

WHEREAS, Justice Petito wishes to have Pamela J. Lucia fill said vacancy effective Tuesday, April 4, 2022.

NOW THEREFORE BE IT RESOLVED, that the Town of Hyde Park Town Board does hereby appoint Pamela J. Lucia as full-time Justice Clerk to Justice Joseph Petito effective Tuesday, April 5, 2022; and

BE IT FURTHER RESOLVED, that said appointment will be a Grade 4 at an hourly rate of \$20.76 for 37.5 hours per week as part of the CSEA Town Hall Unit and is subject to a probationary period as set forth in the Civil Service Law of the State of New York and shall be subject to all Civil Service Law Rules and Regulations.

MOTION:

SECOND:

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Noakes	_____
Councilwoman Ruggiero	_____
Councilman Lombardi	_____
Councilman Prusakowski	_____
Supervisor Torreggiani	_____

RESOLUTION 4:4 – 8 OF 2022

RESOLUTION AUTHORIZING THE TOWN OF HYDE PARK TOWN BOARD TO ACKNOWLEDGE THE RESIGNATION OF PART TIME POLICE ASSISTANT REBECCA GREEN AND APPOINT HER AS A FULL TIME POLICE ASSISTANT FOR THE TOWN OF HYDE PARK POLICE DEPARTMENT

WHEREAS, there currently exists a vacancy for a full time Police Assistant within the Town of Hyde Park Police Department; and

WHEREAS, the Police Chief would like to have part time Police Assistant Rebecca Green appointed to said position.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Hyde Park Town Board does hereby acknowledge Rebecca Green’s resignation as a part time Police Assistant effective April 4, 2022; and

BE IT FURTHER RESOLVED, that the Town does also hereby appoint her as a full time Police Assistant effective April 5, 2022, for an hourly rate of \$20.76 as established by the CSEA Town Hall Unit Collective Bargaining Agreement; and

BE IT FURTHER RESOLVED, that said position is a Grade 4 in the aforementioned Collective Bargaining Agreement; and

BE IT FURTHER RESOLVED, that said appointment is subject to a probationary period as set forth in the Civil Service Law of the State of New York and shall be subject to all of the Civil Service Law Rules and Regulations.

MOTION:

SECOND:

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Noakes	_____
Councilwoman Ruggiero	_____
Councilman Lombardi	_____
Councilman Prusakowski	_____
Supervisor Torreggiani	_____

RESOLUTION 4:4 – 9 OF 2022

RESOLUTION AUTHORIZING THE TOWN OF HYDE PARK TOWN BOARD TO APPOINT STEVEN LEUNG AND JONAH TOWNE AS PART TIME POLICE OFFICERS FOR THE TOWN OF HYDE PARK POLICE DEPARTMENT

WHEREAS, there currently exists vacancies in the Hyde Park Police Department for part time Police Officers; and

WHEREAS, Chief Benson would like to appoint Steven Leung and Jonah Towne to said positions.

NOW THEREFORE, BE IT RESOLVED, that the Town of Hyde Park Town Board does hereby appoint Steven Leung and Jonah Towne to the position of part time Police Officer for the Town of Hyde Park Police Department effective April 5, 2022; and

BE IT FURTHER RESOLVED, that Officers Leung and Towne will be paid an hourly rate of \$26.41 as established by the Town of Hyde Park Police Benevolent Association, Inc. Collective Bargaining Agreement; and

BE IT FURTHER RESOLVED, that said appointments are subject to a probationary period as set forth in the Civil Service Law of the State of New York and shall be subject to all Civil Service Law Rules and Regulations.

MOTION:

SECOND:

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Noakes _____
Councilwoman Ruggiero _____
Councilman Lombardi _____
Councilman Prusakowski _____
Supervisor Torreggiani _____

RESOLUTION 4:4 - 10 OF 2022

RESOLUTION AUTHORIZING THE TOWN OF HYDE PARK TOWN BOARD TO CREATE THE POSITION OF SENIOR CLERK FOR THE UNION CEMETERY OFFICE AND APPOINT SUZANNE TALBOT TO SAID POSITION

WHEREAS, the Town by law had to take possession of Union Cemetery before it was abandoned and was authorized to do so by Resolution 3:21 – 18 of 2022; and

WHEREAS, there is a need to create a new position to provide for office support to oversee the day-to-day operations of the cemetery; and

WHEREAS, it has been determined that the position should be that of hourly Senior Clerk; and

WHEREAS, the Town would like to appoint Suzanne Talbot to said position.

NOW THEREFORE, BE IT RESOLVED, that the Town of Hyde Park Town Board does hereby create and appoint Suzanne Talbot to the position of hourly Senior Clerk for Union Cemetery; and

BE IT FURTHER RESOLVED, that said position will be a 17.5 hour per week position with an hourly rate of \$17.00; and

BE IT FURTHER RESOLVED, that Ms. Talbot’s terms and conditions of employment, shall be subject to the terms of the Town of Hyde Park Employee Handbook; and

BE IT FURTHER RESOLVED, that said appointment is subject to a probationary period as set forth in the Civil Service Law of the State of New York of not less than eight (8) or no more than twenty-six (26) weeks; and

BE IT FURTHER RESOLVED, that the Town Supervisor is authorized to execute any documents required by the Dutchess County Department of Human Resources to create such position and effectuate this appointment.

MOTION:

SECOND:

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Noakes	_____
Councilwoman Ruggiero	_____
Councilman Lombardi	_____
Councilman Prusakowski	_____
Supervisor Torreggiani	_____

RESOLUTION 4:4 - 11 OF 2022

RESOLUTION AUTHORIZING THE TOWN OF HYDE PARK TOWN BOARD TO APPROVE CAROLINE MILLER CONFIDENTIAL SECRETARY TO THE TOWN SUPERVISOR TO CARRY OVER ACCRUED VACATION TIME

BE IT RESOLVED, that the Town of Hyde Park Town Board does hereby authorize Caroline Miller, Town of Hyde Park Confidential Secretary to the Town Supervisor to carry over up to 70 hours of accrued vacation time which she is unable to use prior to her anniversary date of April 26, 2022; and

BE IT RESOLVED, that said vacation carry over includes one week which could not be used due to extenuating circumstances; and

BE IT RESOLVED, that said carry over vacation time must be used no later than October 26, 2022.

MOTION:

SECOND:

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Noakes	_____
Councilwoman Ruggiero	_____
Councilman Lombardi	_____
Councilman Prusakowski	_____
Supervisor Torreggiani	_____

RESOLUTION 4:4 - 12 OF 2022

RESOLUTION AUTHORIZING THE TOWN OF HYDE PARK TOWN BOARD TO APPROVE THE APPLICATION SUBMISSION OF THE 2022 DUTCHESS COUNTY SHARED SERVICES MUNICIPAL INVESTMENT GRANT (MIG) FOR A K-9 UNIT FOR THE TOWN OF HYDE PARK POLICE DEPARTMENT

WHEREAS, the Town of Hyde Park Police Department used to have a K-9 Unit that is no longer available due to budget restrictions; and

WHEREAS, the Town of Hyde Park Police Chief has determined that there is a need to reestablish a K-9 Unit for the Town of Hyde Park Police Department to assist with explosive detection, tracking of lost/missing suspects wanted in a crime, and for the recovery of property; and

WHEREAS, Dutchess County has presented to municipalities the opportunity to apply for grant funding that would cover all costs relating to the use of K-9 Unit through the 2022 Dutchess County Municipal Investment Grant (MIG) Program; and

WHEREAS, if awarded said funding there will be no “match in kind” for the Town and it would cover all anticipated costs for said program; and

WHEREAS, the Town of Hyde Park Police Chief has met with the Town Supervisor and Comptroller’s Office, and both agree that it would be in the best interests of the Town to apply for the 2022 Dutchess County Investment Grant (MIG); and

WHEREAS, the application for this grant must be submitted no later than May 4, 2022.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Hyde Park Town Board does hereby authorize the application for the 2022 Dutchess County Municipal Investment Grant (MIG) for a K-9 Unit for the Town of Hyde Park Police Department; and

BE IT FURTHER RESOLVED, that the Town Board also hereby authorizes the Town Supervisor to execute any and all documents relating to the application of said grant.

MOTION:

SECOND:

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Noakes _____
Councilwoman Ruggiero _____
Councilman Lombardi _____
Councilman Prusakowski _____
Supervisor Torreggiani _____