

AGENDA

**HYDE PARK TOWN BOARD
SPECIAL MEETING
MONDAY, SEPTEMBER 18TH, 2023, AT 4:00 P.M.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

RESOLUTIONS:

- 1) AUTHORIZE TOWN OF HYDE PARK TOWN BOARD TO APPOINT TANYA VANSTEENBURGH AS TEMPORARY SENIOR ACCOUNT CLERK FOR THE TOWN OF HYDE PARK HIGHWAY DEPARTMENT

NEW AND OLD BUSINESS

ADJOURN

***A MOTION MAY BE MADE TO ENTER EXECUTIVE SESSION**

AGENDA SUBJECT TO CHANGE

RESOLUTION 9:18 – 1 OF 2023

RESOLUTION AUTHORIZING THE TOWN OF HYDE PARK TOWN BOARD TO APPOINT TANYA VANSTEENBURGH AS TEMPORARY SENIOR ACCOUNT CLERK FOR THE TOWN OF HYDE PARK HIGHWAY DEPARTMENT

WHEREAS, current Senior Account Clerk Dawn Brennan has submitted a letter of retirement to be effective Friday, September 29, 2023; and

WHEREAS, said position is a Competitive Class Position and there is currently no viable eligible list available for this position; and

WHEREAS, the Dutchess County Department of Human Resources has authorized the Town of Hyde Park to make a provisional appointment, pending a Civil Service examination to be given at a later date; and

WHEREAS, both Personnel and the Highway Superintendent would like to offer said position on a temporary basis to Tanya VanSteenburgh so that she may train with current Senior Account Clerk Dawn Brennan before she retires; and

WHEREAS, upon Ms. Brennan's retirement, the Town would like to appoint provisionally Tanya VanSteenburgh to the position of full-time Senior Account Clerk.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Hyde Park Town Board does hereby appoint Tanya VanSteenburgh to the position of temporary Senior Account Clerk for the Town of Hyde Park Highway Department effective Tuesday, September 19th, 2023; and

BE IT FURTHER RESOLVED, that the Town Board does also hereby appoint Tanya VanSteenburgh to the position of provisional Senior Account Clerk for the Town of Hyde Park Highway Department effective Friday, September 29th, 2023 unless Tanya VanSteenburgh is separated from employment with the Town of Hyde Park Highway Department prior to that date; and

BE IT FURTHER RESOLVED, that said appointment will be at an hourly rate of \$27.67 as established by the CSEA Highway Unit Collective Bargaining Agreement; and

BE IT FURTHER RESOLVED, that said appointment is subject to a probationary period as set forth in the Civil Service Law of the State of New York and shall be subject to all Civil Service Law Rules and Regulations; and

BE IT FURTHER RESOLVED, that the Town of Hyde Park Town Board does also hereby authorize the Town Supervisor to execute any and all documents required by the Dutchess County Department of Human Resources to appoint Tanya VanSteenburgh to said provisional appointment.

MOTION:

SECOND:

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Noakes	_____
Councilwoman Ruggiero	_____
Councilman Lombardi	_____
Councilman Prusakowski	_____
Supervisor Torreggiani	_____