

**AGENDA**

**HYDE PARK TOWN BOARD  
SPECIAL MEETING  
FRIDAY, AUGUST 25<sup>TH</sup>, 2023, AT 9:30 A.M.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**RESOLUTIONS:**

- 1) AUTHORIZE TOWN OF HYDE PARK TOWN BOARD TO CREATE THE POSITION OF TEMPORARY SENIOR ACCOUNT CLERK FOR THE TOWN OF HYDE PARK HIGHWAY DEPARTMENT AND APPOINT BRENDA LANE TO SAID POSITION

**NEW AND OLD BUSINESS**

**ADJOURN**

**\*A MOTION MAY BE MADE TO ENTER EXECUTIVE SESSION**

**AGENDA SUBJECT TO CHANGE**

**RESOLUTION 8:25 – 1 OF 2023**

**RESOLUTION AUTHORIZING THE TOWN OF HYDE PARK TOWN BOARD TO CREATE THE POSITION OF TEMPORARY SENIOR ACCOUNT CLERK FOR THE TOWN OF HYDE PARK HIGHWAY DEPARTMENT AND APPOINT BRENDA LANE TO SAID POSITION**

**WHEREAS**, current Senior Account Clerk Dawn Brennan had submitted a letter of retirement dated August 3, 2023, to be effective Friday, September 29, 2023; and

**WHEREAS**, after canvassing the list for the position of Senior Account Clerk, Personnel in conjunction with the Highway Superintendent interviewed potential candidates to fill the vacancy to be left by the retirement of current Senior Account Clerk, Dawn Brennan; and

**WHEREAS**, Brenda Lane was reachable on said list and after being interviewed it was determined by both Personnel and the Highway Superintendent that Brenda would be a suitable replacement for current Senior Account Clerk Dawn Brennan when she retires; and

**WHEREAS**, both Personnel and the Highway Superintendent would like to offer said position on a temporary basis to Brenda Lane so that she may train with current Senior Account Clerk Dawn Brennan before she retires; and

**WHEREAS**, upon Ms. Brennan’s retirement, Ms. Lane would then be appointed as the new permanent Senior Account Clerk for the Town of Hyde Park Highway Department.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town of Hyde Park Town Board does hereby create the position of temporary Senior Account Clerk for the Town of Hyde Park Highway Department; and

**BE IT FURTHER RESOLVED**, that the Town Board does also hereby appoint Ms. Lane to said appointment with a start date to be effective Monday, August 28<sup>th</sup>, 2023, at an hourly rate of \$27.67 per hour; and

**BE IT FURTHER RESOLVED**, that this position will only be active until such time when Ms. Lane can be appointed to said position on a permanent basis.

**MOTION:**

**SECOND:**

**ROLL CALL VOTE BY TOWN CLERK**

Councilwoman Noakes	_____
Councilwoman Ruggiero	_____
Councilman Lombardi	_____
Councilman Prusakowski	_____
Supervisor Torreggiani	_____