

# 2018 FACILITY USE FEE SCHEDULE TOWN OF HYDE PARK

TOWN OF HYDE PARK

4383 ALBANY POST RD.

HYDE PARK, NY 12538

## APPLICATION FOR USE OF COMMUNITY FACILITIES

Today's Date: \_\_\_\_\_ Date(s) Requested: \_\_\_\_\_

Facility Requested: \_\_\_\_\_

### INFORMATION ABOUT YOUR GROUP

Name of Organization or Individual: \_\_\_\_\_

Time: \_\_\_\_\_ to \_\_\_\_\_ Your supervisor in charge: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: (Day) \_\_\_\_\_ (Night) \_\_\_\_\_

### INFORMATION ABOUT YOUR INTENDED USE OF MUNICIPAL FACILITIES

Purpose of Use: \_\_\_\_\_

\_\_\_\_\_

Total Participants Expected: \_\_\_\_\_ Adults: \_\_\_\_\_ Children: \_\_\_\_\_

Is material or equipment required from municipality? Yes \_\_\_\_\_ No \_\_\_\_\_

If needed, state what types and for what purpose: \_\_\_\_\_

\_\_\_\_\_

Residents (Number): \_\_\_\_\_ Non-Residents (Number): \_\_\_\_\_

Is an admission fee charged? Yes \_\_\_\_\_ No \_\_\_\_\_

If so, what will proceeds be used for? \_\_\_\_\_

### AGREEMENT

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the municipality for the use and care of the facilities. He/she on behalf of

\_\_\_\_\_

Does hereby covenant and agree to defend, indemnify and hold harmless the Town Of Hyde Park from and against any and all liability, loss, damage, claims or actions (including costs and attorneys fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Town Of Hyde Park's property, facilities, and/or services by \_\_\_\_\_.

\_\_\_\_\_ Address: \_\_\_\_\_

Signature of Organizations Telephone Number: \_\_\_\_\_

Representative

**READ ATTACHED REQUIRMENTS AND RETURN APPLICATION TO:**

**TOWN OF HYDE PARK, 4383 ALBANY POST RD., HYDE PARK, NY 12538**

**ATTENTION: KATHLEEN DAVIS, RECREATION DIRECTOR**

**TOWN OF HYDE PARK**

**FACILITY USE REQUIRMENTS**

The use of all Recreational and Parks facilities shall be subject to the approval and rules of the recreation Commission administered by the superintendent of Recreation and Parks.

1. Organizations wishing to use municipal facilities shall first apply to the Superintendent of Recreation and Parks on the prescribed form. The Superintendent or his/her designee has the final authority on approval.
2. In the event of inclement weather, the superintendent or his designee has the final authority on whether facilities are usable.
3. Intoxicants shall not be brought onto municipal facilities at any time.
4. All posted rules must be adhered to.
5. Profanity, objectionable language, disorderly acts or illegal activities or any kind are absolutely prohibited, and those violation this prohibition will be ejected from the premises.
6. Any damage to municipal facilities shall be promptly repaired at the user's expense. No exceptions. If maintenance personnel are not available, make sure all doors are locked and lights are tuned out when leaving.
7. **Organizations using the facilities must clean-up afterwards. Bagged garbage must be carried out or put in dumpster at Hackett Hill Park in order to have security deposit returned to you.**
8. Permits may be revoked at any time.
9. Any organizations with youth under 18 years old require the presence of adequate adult supervision at all times.
10. The fee for use is \$\_\_\_\_\_, payable before use begins.
11. The emergency telephone for the police is 911; fire 911. The appropriate authority must be contacted in the event of an emergency.
12. When required, users must provide the following insurance prior to using facilities.

**FAILURE TO DO SO PRIOR TO USE WILL RESULT IN REVOCATION OF YOUR PERMIT!**

**Commercial Users:**

- A. The user hereby agrees to effectuate the naming if the municipality as an unrestricted additional insured on the user's policy.
- B. The policy naming the municipality as an additional insured shall:
  - a. Be an insured policy from A.M. Best rated "secured" New York State Licensed insurer
  - b. Contain a 30 day notice of cancellation

- c. State that the organization's coverage shall be primary coverage for the municipality, its board, employees and volunteers and
  - d. Additional insured status shall be provided with ISO endorsement CG 2026 or its equivalent.
- C. The user agrees to indemnify the municipality for any applicable deductibles.
- D. Enclose a copy of the endorsement providing additional insured status.
- E. Required Insurance
  - a. Commercial General Liability Insurance  
\$1,000,000 per occurrence/ \$2,000,000 aggregate
- F. User acknowledges that failure to obtain such insurance on behalf of the municipality constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the municipality. The user is to provide the municipality with a certificate of insurance, evidencing the above requirements have been met. The failure of the municipality to object to the contents of the certificate or the absence of it shall not be deemed a waiver of any and all rights held by the municipality.

**Individuals:**

Required Insurance:**Homeowners Insurance**

Section Two- Liability: \$100,000 limit of liability. Policy shall not exclude the off-premises activities of the insured.

Pck.#	Park Description	NEW				
		HP Rec Member	HP Resident	HP Non Profit*	Non Resident	Security Deposit
1 Pin	Skate Park, Pavilion, 2 Tables Restrooms**	\$120.00	\$160.00	\$120.00	\$210.00	\$210.00
2 Riv	Pavilion, 10 tables, HC Port-o-john	\$160.00	\$210.00	\$160.00	\$275.00	\$210.00
3 HHP	Pavilion, 15 tables, restroom**,grill	\$160.00	\$210.00	\$160.00	\$275.00	\$210.00
4 HHP	Pavilion, 15 tables, restrooms**, grill, sports field	\$200.00	\$275.00	\$200.00	\$345.00	\$210.00
5 HHP	Pavilion, 15 tables, restrooms**,grill, 10 pool passes, sports field	\$275.00	\$370.00	\$275.00	\$465.00	\$210.00
6HHP	Pavilion, 15 tables, restrooms**, grill, 10 pool passes, sports field, private use of pool 6 pm-dusk****	\$400.00	\$530.00	\$400.00	\$735.00	\$210.00
7HHP	Organized group camping, showers and restrooms**	N/A	N/A	\$105./+\$2 /camper	\$210./+\$2 /camper	\$210.00
8 HHP	Program Building, 5x 6'x6' tables, chairs, kitchen	\$200.00	\$275.00	\$200.00	\$345.00	\$210.00
9 HHP	<b>Use of pool (licensed outside day camp group only) per hour</b>	<b>N/A</b>	<b>\$150.00</b>	<b>\$125.00</b>	<b>\$190.00</b>	<b>\$210.00</b>
10 Dins	Gazebo, 2 tables	\$80.00	\$105.00	\$80.00	\$185.00	\$105.00
11 Dins	Gazebo, 2 tables, sports field	\$120.00	\$160.00	\$120.00	\$275.00	\$105.00
12 Dins	Sports field per day	\$100.00	\$125.00	\$100.00	\$125.00	\$105.00
13 Dins	Basketball Court per day	\$100.00	\$125.00	\$100.00	\$150.00	\$105.00
14 Grnfld	Pavilion, 2 tables, Sports field, Parking area	\$120.00	\$160.00	\$120.00	\$210.00	\$105.00

**KEY:**

**PIN** Pinewoods Park  
**HHP** Hackett Hill Park  
**GRNFLD** Greenfield Park

**RIV** Riverfront Park  
**DINS** Dinsmore Park

\* Tax exempt/Non/Profit Group w/ 50% or more membership from Hyde Park

\*\* Restrooms and showers available April 15 - October 15 only

\*\*\* 10 transferable day pool passes. Additional passes may be available for purchase at the discretion of the pool supervisor

## CONTINUED ON NEXT PAGE

**(CONT'D. 2018 Facility Use Fees)**

**Town of Hyde Park**

### NOTES:

The Hackett Hill Pool, Hackett Hill Disc. Golf Course, Pinewoods Skate Park, Dinsmore Basketball Court and other park facilities are open to the public. You are NOT renting the park & facility exclusively, only the pavilion.

The fee for facility use and the security deposit are both required with this application to reserve the facility. These must be separate checks.

Security deposits will be returned if the facility is left in clean and good order. Trash MUST be taken to the dumpster at the Hackett Hill Park Parking Lot Area in order to get your security deposit returned.

### **\*Use of Athletic Fields, Pool, Basketball Courts, Skate Park, Horseshoe Pits\***

Insurance is required for any business & non-profit reserving athletic fields, etc. Must be submitted 4 weeks prior to date of reservation.

Alcohol is strictly prohibited, beer/wine permit request must be submitted 4 weeks prior to date of reservation. Completed & correct insurance due to Recreation Office 4 weeks in advance of date to receive permit.

**For insurance information contact Recreation Office at 845-229-8086**